

Registration Form

- ✓ Fill in your company name and address
- ✓ Provide the number of students
- ✓ Fax back the order form

SPECedit User Training

Enhance Your Skills!

Innovative Technology now offers **user training** for the SPECedit spec-writing system at entry¹ and intermediate² levels. Courses are held at our training facility in Ottawa.

Come prepared to learn how to:

- Use the project menu commands more effectively
- Edit sections with ease and accuracy
- Change the project header size and layout
- Change the page layout and formatting
- Combine masters, previously edited sections and other file types in your project
- Cross-reference and index a project file
- Clean-up, prepare and print your specification for publishing and archival purposes
- ****NEW**** Connect to and update your project from Revit/ArchiCad BIM models

Courses will be offered on the following dates in 2018 (en anglais ou en français)

2018: May 10	May 22	June 7	June 19
July 12	July 24	August 9	August 21
September 6	September 18	October 11	October 23
November 8	November 20	December 6	

Space is limited – please register early.

Sessions may be rescheduled or cancelled due to insufficient registration.

1. Entry level courses assume no previous experience with text editors and devote most of the course time on the use of the section editor. Each student is assigned a computer and has a workbook with exercises to work through and take home.
2. Intermediate level courses assume some experience with the SPECedit, NMS-Edit Professional or Plus versions, and concentrate on the project-specific features of the program. This course emphasizes best practices and techniques to improve proficiency.

Select a Course Date

SPECedit Training	Date	# Students	Total
SPECedit 1-day intermediate course @ \$695/student			
SPECedit 1½-day hands-on entry course @\$1125/student			

Name:

Firm:

Address:

City: Prov: Phone:

e-mail: P-Code: Fax:

Subtotal:

HST of 13%
for courses in Ontario

HST:

TOTAL:

Payment Method:

- | | | |
|--|-------------------------------------|--------------------|
| <input type="checkbox"/> Credit Card: | <input type="checkbox"/> Visa | Card Number: |
| | <input type="checkbox"/> MasterCard | Expires: |
| <input type="checkbox"/> Cheque Enclosed | <input type="checkbox"/> AMEX | Signature: |

Prices subject to change without notice.

Les prix peuvent changer sans préavis.



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